

**RISK ASSESSMENT FINDINGS**

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| --- | --- |
| **Department/Service** |  |
| **Date** |  |
| **Assessor** |  |
| **Approved By** |  |
| **Review Date** |  |

**Relevant Legislation:**

The Management of Health and Safety at Work Regulations 1999

**RISK ASSESSMENT RECORD**

**ACTIVITY and/or ENVIRONMENT TO BE ASSESSED: Walking Bus**

**DATE:**

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| --- | --- | --- | --- | --- |
| **KEY (People at risk)** | **Likelihood (L)** | **Severity (S)** | **Risk Calculation** | **Risk Rating** |
| E = Employee YP = Young PersonsP = Public C = ContractorsV = VisitorsEM = Expectant Mothers | 1. Very Low (rare/very unlikely)2. Low (unlikely)3. Medium (could occur/possible)4. High (likely to occur/probable)5. Very High (near certain to occur)  | 1. Insignificant (nuisance/discomfort)2. Minor (no lost time)3. Moderate (time loss)4. Significant (serious/incapacity to work)5. Major (Death) |  Likelihood x Severity=Rating | **1- 6** **LOW RISK** Monitor * 1. **MEDIUM RISK** Monitor, review & reduce risk where possible

**14-25** **HIGH RISK** Further Action Required |

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| **1.Hazards Identified and potential harm it could cause** | **2. People****At Risk** | **3.Controls in Place** | **4.Risk Rating** | **5. Further Action Required/ Recommendations** | **6.Target Date for Completion** |
| **L** | **S** | **Score** | **Risk** |

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| General safety of route used |  | All walking routes to be assessed individually by volunteers & Road Safety staff |  |  |  |  |  |  |
| Road traffic - crossing roads |  | Volunteers to be trained in crossing procedures by Road Safety staff |  |  |  |  |  |  |
| Narrow pavements |  | Walk in single file |  |  |  |  | Choose alternative route if possible |  |
| Inability to be seen clearly |  | All to wear fluorescent/reflective waistcoats |  |  |  |  |  |  |
| Children dashing into road |  | Maximum Ratio of 1:4 KS1And 1:8 KS2 at all timesAll children to know their responsibilities |  |  |  |  |  |  |
| Potholes/bins etc. |  | Volunteers to supervise children around the hazard |  |  |  |  | Report hazard to Streetpride for action |  |
| Wet leaves/hazards on pavements |  | Close supervision |  |  |  |  |  |  |
| Child falling or other accident |  | Mobile phone must be carried by a volunteer |  |  |  |  | To be reported to school immediately and entered in accident book. Notification to the Road Safety unit within 24 hrs |  |
| Shortage of staff to operate the walking bus |  | * Contact reserve volunteers if any.
* Parents to be notified.
* Number of ‘passengers’ reduced or parents asked to accompany their child.
 |  |  |  |  | Recruit volunteers as reserves |  |
| Inclement weather – high winds, snow/ice on pavements |  | Close supervision |  |  |  |  | If the conditions are considered dangerous by the walking bus leaders the bus should not operate |  |
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